

Trustees Meeting Minutes

Zoom Meeting



Monday 17 June 2025

Present:

Dave Morris (Chair)	London Friends of Green Spaces Network (LFGN) + Haringey Friends of Parks Forum
Sarah Royal	Birmingham Open Spaces Forum (BOSF)
Shelly Quinton-Hulme (Treasurer)	Friends of Trafford's Parks and Green Spaces
Nicola Dempsey	Sheffield Green Spaces Forum
Michelle Furtado (Network Coordinator)	Green Tides (Adur & Green Spaces Worthing Partnership)
Nigel Sharp (Secretary, NFPGS)	NW Parks Friends Forum

Apologies:

Paul Ely	Parks Community UK
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Minutes of Previous Meeting (15.4.25) and Matters Arising	
Minutes from the previous meeting were agreed.	
Matters arising to be covered by Agenda items.	
NFPGS Update	
Calendar - shared for comment and now adopted for future activity. - Next Trustees meeting revised to <u>6.30pm</u> Tuesday 9 September. - AGM confirmed for Saturday 27 September although this does clash with the BOSF AGM. Agreed to ensure BOSF briefed in advance and able to contribute to the meeting with update and any themed discussion comment ahead of the meeting. - Calendar to be reviewed, updated as necessary and included with future meeting mins. Parks Working Group (PWG) - HM Gov. officers now more up to speed with sector activity and issues. - DM the lead on Community Empowerment, the most advanced theme and includes action points for NFPGS to progress, notably engagement with Friends groups. Funding could be available to support survey work to determine best ways to engage and involve the community sector. - Opportunity to link with NFPGS Research sub-group – may require tweak to existing NFPGS research proposals to ensure these meet the PWG requirements. - Although NFPGS best placed to lead on surveys there will be a need to comply with a formal process to apply for the role. - Potential to update Better Friends report.	SR

NFPGS Working Groups Research (PE/ ND) - Survey proposals paused pending PWG supported survey process. - ND updated: working group expanded to include reps from London groups UCL, Open University (Katy Layton-Jones) and Westminster. - Universities to undertake an ethics review to broaden how data is analysed. - PE has methodology for collating/ analyzing survey data. - Next meeting due 19/6 to consider areas of interest for future research. - Inclusion & Diversity checklist and Better Friends tool to be reviewed as support for surveys. - ND also providing comment for PWG Community Empowerment work re. previous research and existing reports for sharing to inform future work. - MF noted links to Social Value and inclusion. Funding (SQ-H/ PE/ NS) - SQ-H submitted an Awards for All (A4A) bid (6.6.25) and the Lottery has already been in contact to seek clarification on key items. - Bid will provide additional capacity for membership/ charity development and help progress activity to demonstrate capability to deliver with further funding linked to future strategic funding bids. - Agreed that if the A4A bid is successful an additional Trustee meeting will be held to progress proposals.	
NFPGS initiatives, projects, campaigning	
Plantlife - DM reported that this joint bid with NFPGS and APSE had been unsuccessful. BeeEthical - SQ-H has reviewed the opportunity which raises funds through the sale of lottery entry. - Needs at least 50 participants to be viable – sign up by £10/month donation. - SQ-H to draft e-mail for NFPGS to circulate member groups to determine the level of interest. - MF suggested this could be linked to a note re. campaigning and NFPGS role. Next Annual General Meeting (27.9.25) - SQ-H has started drafting the Annual Report – DM input required. - Officers to stand down and need to review future standing/ roles owing to 5 year limit specified in the Constitution. - Need to agree theme for discussion. With consideration of the forthcoming surveys it was agreed that ‘evaluating impact’ and the role of surveys, building evidence to show evidence of need and impact would be a useful topic to cover.	SQ-H DM/SQ-H All
AOB	
- MF has stood down from Green Tides. Discussion followed re. Constitution and status of officers/ trustees. SR agreed to share BOSF Constitution as a possible reference and DM to review governance and options.	SR/DM

- MF to contact Dave Hastings to resolve website issues. - NS to draft a briefing note re. Area Forum tips based on general meeting discussion and feedback. - SG-H to review and revise '10 steps to happy volunteers' briefing note to ensure more park friends] focused.	MF NS SQ-H
Date of Next Meeting	
Trustees meeting: 6.30pm Tuesday 9 September (by zoom) Join Zoom Meeting https://us04web.zoom.us/j/9213929960?pwd=Y1QyYi9iK2ZjY2VrdFk3RVh2Qm5Sdz09 Meeting ID: 921 392 9960 Password: FOVPS	All