

Trustees Meeting Minutes

Zoom Meeting

**7 November 2023****Present:**

Dave Morris (Chair, NFPGS)	London Friends of Green Spaces Network (LFGN)
Shelly Quinton-Hulme (Treasurer and Development, NFPGS)	Friends of Trafford's Parks and Green Spaces
Michelle Furtado (Network Coordinator, NFPGS)	Green Tides (Adur & Worthing Green Space P/ship)
Paul Ely (Research and Policy, NFPGS)	Parks Community UK
Nigel Sharp (Secretary, NFPGS)	NW Parks Friends Forum

Apologies

Sarah Royal (CEO, NFPGS)	Birmingham Open Spaces Forum (BOSF)
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Minutes of previous meeting (4.10.23) and Matters Arising	
<ul style="list-style-type: none"> Minutes of the previous (interim) meeting were agreed. Matters arising covered by agenda items. 	
Finances & Fundraising	
<p>Finances</p> <ul style="list-style-type: none"> SQ-H still unable to submit the CIO accounts as waiting for the CC system to be receptive again following temporary site maintenance and awaiting new login to progress. <p>Fundraising</p> <ul style="list-style-type: none"> No further progress re. submission of major bid to the National Lottery Heritage Fund. PE now leading. DM and PE are due to meet to review remaining works required. MF has made contact with The Lund Trust https://lundtrust.org.uk which 'fund work in the UK that greens people's lives' and although the Trust do not accept applications they invite comment from those undertaking activities including 'where young people are planning new green spaces or greening neglected spaces.' DM and MF to meet up with Lund reps on 16.11.23 SQ-H has submitted a bid to the Save Our Wild Isles Community Fund (Aviva Community Fund) which includes projects covering 'Community Cohesion and Connection'. The Fund states: <ul style="list-style-type: none"> 'Projects that are accepted to participate and go live on the Fund webpage will receive an initial one-off pledge of £500 from Aviva. Projects will then receive 2:1 match funding from Aviva (pledges of up to £250) up to a maximum of £15,000.' Details at: https://www.avivacommunityfund.co.uk <ul style="list-style-type: none"> Note: SQ-H confirmed the bid was accepted (16.11.23). NS agreed to share further links and resources. SQ-H and DM to discuss text and launch strategy. 	<p>SQ-H</p> <p>DM/PE</p> <p>DM/MF</p> <p>SQ-H</p> <p>SQ-H/DM</p>

<ul style="list-style-type: none"> ▪ All to promote strongly!! • SQ-H confirmed fees have been received from The Gardens Trust for supporting their survey. SQ-H has also prepared an invoice template for such fee claims. • £500 payment awaited for our advice/promotion of the Nature/Inclusion FGs Survey • We elected SQ-H as NFPGS treasurer. 	<p>All</p> <p>DM</p>
<p>Administrative issues and roles</p>	
<p>Website & media</p> <ul style="list-style-type: none"> • The parkscommunity website needs updating since Gill stood down. MF to investigate log in details. • A 2nd Better Friends 'State of the Friends Groups Movement' report has been prepared (by DM) up to September 2023 and is now available on natfedparks.org.uk/resources. • DM submitted a major NFPGS statement, updated from previous versions, to the Westminster MPs' EFRA Select Committee Inquiry on Urban Green Spaces. Details will be published soon at: https://committees.parliament.uk/work/7932/urban-green-spaces/ • No newsletter has been circulated recently. Noted that Gill had collated additional e-mail contacts and ideally these need to be integrated with the database. MF will look at progressing but will depend on the format and how readily data can be imported. • PE agreed to assist MF with a future newsletter which could include an update with links to the current Nature Survey focussing on inclusion, however this does close at the end of November. Details at: <ul style="list-style-type: none"> ○ https://angliaruskin.onlinesurveys.ac.uk/nature-based-integration-initiatives-in-the-uk_1 • Newsletter could also include the Better Friends report, the NFPGS statement to parliament, details of the AGM (see later, below). 	<p>MF</p> <p>DM</p> <p>MF</p> <p>MF/PE</p>
<p>NFPGS Initiatives, Projects and Issues</p>	
<p>Research update</p> <ul style="list-style-type: none"> • PE is reviewing the completed UCL student research for the NFPGS on good practice in FGs/LAs collaboration. He intends to draft/publish a summary of the conclusions. • PE to consider next priorities which could be supported by a feedback survey to Forums for groups using Microsoft Forms. • Application to Lottery unsuccessful re our BAME Inclusion research and next steps. PE may seek a feedback meeting with Lottery officers. • We supported the Gardens Trusts survey on volunteering • We are supporting the Nature-based Integration survey <p>National campaigning</p> <ul style="list-style-type: none"> • DM prepared and made an online NFPGS ppt presentation for the World Urban Parks (W.U.P.) congress (held in Australia) https://www.jointinternationalcongress.com It was about community involvement and empowerment. Carl McClean, the Green Flag International Awards coordinator was present and supported. There's now talk of a WUP sub-group / network involving different countries. Slides are also due to be circulated to other members of W.U.P. Details at: <ul style="list-style-type: none"> ○ https://www.jointinternationalcongress.com/fullprogram • SR organized another Future Parks Accelerator meeting bringing together Area Parks 	<p>PE</p> <p>PE</p> <p>PE</p>

Forum reps involved in the FPA projects. Mins to be circulated if not done already.	SR
AGM	
<ul style="list-style-type: none"> • Discussion re. date and duration of next AGM (due to be held by end January 2024). • Set for 11am-3pm, Saturday 27th January 2024, provisional Agenda: <ul style="list-style-type: none"> ○ Welcome and introductions ○ AGM business ○ Discussion: Volunteering theme* ○ Post AGM – Trustees meeting <p>* this could include volunteering at a site/group level and Forum level, issues, resources, good practice, etc. It could be linked to the group development support shown in the Better Friends toolkit.</p> <ul style="list-style-type: none"> • NFPGS Annual Report to be available – SQ-H agreed to update and share a draft. • The AGM will also be an opportunity to promote Trustee roles and look to recruit 	SQ-H
Date of Next Meeting	
<ul style="list-style-type: none"> • 6.30pm Tuesday 9th January by zoom. 	All